

## ABOUT INTERNSHIPS

### POSTINGS

Newsletters are posted electronically during the semester. Back issues and other internship information are available in the School of Mass Communication office or by contacting the SMC internship coordinator, **Valerie J. Andrews** ([vandrews@loyno.edu](mailto:vandrews@loyno.edu)). *The School of Mass Communication reserves the right to refuse a posting if the internship offered does not meet SMC internship requirements.*

### PREREQUISITES

#### Newspaper Reporting

CMMN-A250 Beginning Reporting

#### Advertising

CMMN-A310 Advertising

#### Public Relations

CMMN-A316 Public Relations

#### Graphics

CMMN-A260 Intro to Layout & Design

#### Photojournalism

CMMN-A368 Photojournalism

*There are no exceptions to listed prerequisites.*

### REQUIREMENTS

- Register for and attend class in CMMN A497 Internship/Practicum. *CMMN A497 must be taken before or during the semester in which the internship is served. No retroactive credit will be awarded.*
- Apply for and interview with internship supervisors at jobs you're interested in.
- Complete all required paperwork.
- Work 140-150 hours during the semester (about 10 hours per week; 20 hours in summer).
- Turn in a final report.

### COURSE CREDIT

Students may not take the internship course for credit after completing the on-site internship. In order to receive credit for a summer internship, a student must complete the in-class portion of the course in the fall or spring prior to completing the on-site internship. *There are no exceptions.*

### CONTACT US

Communications/Music 332  
6363 St. Charles Ave. Box 201  
New Orleans, La. 70118  
504-865-3430 phone  
504-865-2333 fax  
[www.loyno.edu/masscomm/internships](http://www.loyno.edu/masscomm/internships)

## DENVER POST

Daily newspaper seeks summer interns.

### THESE ARE PAID INTERNSHIPS.

*(See more details on flyer in internship notebook.)*

### SKILLS REQUIRED

- must be a rising senior before summer 2010
- must show a demonstrated interest in print and online journalism

### POSITIONS AVAILABLE

- news reporters
- feature reporters
- online producers
- photographers
- graphic artists
- designers

### HOURS

10 weeks in summer 2010

### TO APPLY

Send materials requested below to:

Internship Recruiter

The Denver Post

101 W. Colfax Ave., Ste. 600

Denver, Colo. 80202

*Reporters:* Send clips or portfolio (no more than 5 clips) with cover letter, resume and 3 references

*Photographers:* Send portfolio on a CD encased in a CD envelope with cover letter, resume and 3 references

*Graphic artists and designers:* Send portfolios of 8.5x11 photocopied designs, non-returnable tearsheets or CDs with cover letter, resume and 3 references

### DEADLINE

Oct. 31, 2009

## ESKEW + DUMEZ + RIPPLE

Local architecture firm seeks marketing intern. **THIS IS A PAID INTERNSHIP.**

### SKILLS REQUIRED

- graphic design
- communication
- organization
- writing
- PC platform (Adobe InDesign, PhotoShop, Illustrator; MS Office Suite)

### RESPONSIBILITIES

- proposal production, binding and delivery
- maintain EDR brochure system

- maintain library images
- maintain resume library
- maintain proposal writing library
- collect and maintain library of EDR and "hot" proposals
- maintain EDR proposal files and proposal number tracking system
- maintain EDR precedent library
- tack and produce awards program material
- marketing archiving
- event planning

### HOURS

part time based on schedule

### TO APPLY

E-mail cover letter and resume to:

Nicole Marshall, business development manager

[nmarshall@studioedr.com](mailto:nmarshall@studioedr.com)

## M.S. RAU ANTIQUES

Local antique store seeks photography studio assistant.

### SKILLS REQUIRED

- basic understanding of photography (shutter speeds, F-stops, camera, lenses)
- organized; willing to learn

### RESPONSIBILITIES

- assist photographers with lighting products
- organizing daily shoot list
- prepping products
- camera work

### HOURS

at least 10 per week

### TO APPLY

E-mail or mail resume and cover letter to:

Thom Bennett, photographer

M.S. Rau Antiques

630 Royal St.

New Orleans, La. 70130

[thom@rauantiques.com](mailto:thom@rauantiques.com)