

LOYOLA UNIVERSITY NEW ORLEANS

Criminal Justice Program

Evaluation of Specialized Activities Involving Verifiable College-Level Learning

Subject to the Credit by Examination policy described in Loyola's Undergraduate Bulletin, a student may be awarded credit for college-level learning obtained from special workshops, seminars, and other training programs. Such activities must meet the following criteria:

1. The activity must include a minimum of 45 instructional hours.
2. The activity must relate to the criminal justice curriculum.
3. The activity must include assessment of student learning.
4. A Loyola faculty member must evaluate the activity's curriculum.
5. A review of credentials of the activity's instructor may be required.

Credit earned through evaluation of Specialized Activities Involving Verifiable College-Level Learning does not apply toward meeting the university's 30 semester hour residency requirement or for veteran's benefits. Credit applies toward meeting Loyola degree requirements but does not affect the Loyola grade point average. A \$20 transcript posting fee will be assessed on the student's tuition account.

How to Apply

1. Complete the Specialized Activities Involving Verifiable College-Level Learning portion of the attached Petition for Evaluation of Credit from Other Sources, and submit it, with all required documents and materials (see #2, below) to the Executive Assistant to the Chair of the Criminal Justice Department.
2. Supply all relevant course materials: course descriptions, hand-outs, certificates, instructor information, and the like.
3. Provide a typed statement recommending and justifying what credit you are seeking and indicating how you believe these credits should be applied to your degree program.