

Student Internship Program

United States Probation Office Eastern District of Louisiana New Orleans

Federal and State Probation Offices are an integral part of our criminal justice system and employ a wide variety of uniquely trained specialists.

Employees in Federal or State Probation Offices work closely with state and local law enforcement agencies in the criminal justice field and work directly with the court.

Employees with Federal or State agencies usually enjoy the availability of generous employee benefits and the potential for upward mobility.

The United States Probation Office for the Eastern District of Louisiana in New Orleans is offering a student internship program. The program is being offered to undergraduate and graduate students at the Loyola City College Criminal Justice Department. United States Probation Office is particularly seeking individuals with “group presentation” skills.

Student interns will work closely with United States Probation Officers and will receive training in various areas including, but not limited to the following: field work, supervision, investigations, counseling and specialized areas including substance abuse, mental health treatment and pre-sentence report writing.

Requirements

All candidates will be required to sign a release of information request permitting the U.S. Probation Office to conduct a background investigation, which may include, but is not limited to the following:

1. Motions/NCIC record checks
2. Previous employment inquiries
3. Interview of personal references
4. A financial inquiry which may include a credit check and if applicable, an inquiry about previous medical, mental health or substance abuse treatment.

Students who are accepted as interns will be required to make at least a four month commitment to the probation office. Interested undergraduate students should apply at the

beginning of their senior year. Interested graduate students should apply at the beginning of their first graduate year.

Note: It should be noted that participation in the internship program is gratis; there is no pay for participation in the internship program however, you will earn course credit through the criminal justice department for your successful completion of the internship. Each participant will need to provide his/her own transportation. Public transportation is recommended, as parking is limited and expensive in the Central Business District of New Orleans.

If you are interested in this unique internship program, please contact the program coordinator:

Robert L. English, Criminal Justice Consultant
Federal Bureau of Prisons (Retired)
Adjunct Criminal Justice Professor
Web Contact: rlenglis@loyno.edu
Phone Number: (985) 370-9530